

Feedback - Job - Project

License Agreement

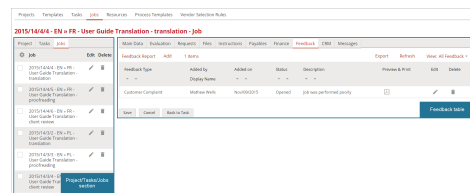
This article presents the features available in the Ultimate plan of XTRF Translation Management System. Please keep in mind that your access to the described options might be limited due to your license agreement. If you would like to change your plan of XTRF Translation Management System and gain access to the additional features, contact your [XTRF Customer Success Manager](#).

Target audience: Home Portal's users

- [Job - Feedback tab](#)
- [Project/Tasks/Jobs section](#)
- [Feedback table](#)

Project Module

Job - Feedback tab



In the Feedback tab of the job's details you can browse complaints and approvals reported by your clients added to the database

Project/Tasks/Jobs section

In the section you can view and manage jobs. You can manage properties of each job that constitutes to the project separately.

Project	Tasks	Jobs
	Job	Edit Delete
<input type="checkbox"/>	2015/14/4/4 - EN » FR - User Guide Translation - translation	
<input type="checkbox"/>	2015/14/4/5 - EN » FR - User Guide Translation - proofreading	
<input type="checkbox"/>	2015/14/4/6 - EN » FR - User Guide Translation - client review	
<input type="checkbox"/>	2015/14/3/2 - EN » PL - User Guide Translation - translation	
<input type="checkbox"/>	2015/14/3/3 - EN » PL - User Guide Translation - proofreading	
<input type="checkbox"/>	2015/14/3/4 - EN » PL - User Guide Translation - client review	

Selected 1/6 items

Select All

Deselect All

Select Vendor

Multiple Change

Select All option	The job
Deselect All option	Even less this
Select Vendor option	The vendor
Multiple Change option	This program

Job column	You can select jobs constituting for the project
Edit column	Click the icon in the proper row to enable the
Delete column	Click the icon in the proper row to remove the

Feedback table

In the feedback table you can browse and manage all reported complaints and approvals.

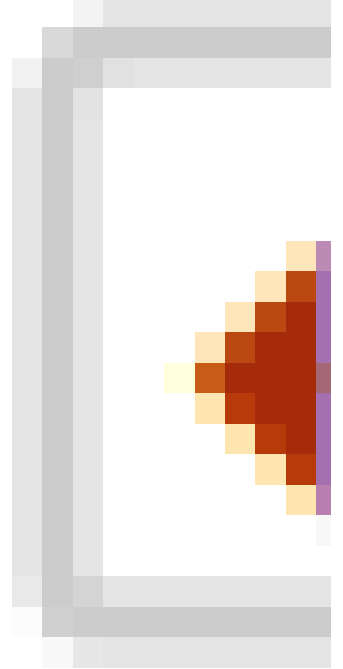
The default view columns provide the following pieces of information:

Feedback Type	Added by	Added on	Status	Description	Preview & Print	Edit	Delete
Customer Complaint	Mathew Wells	Nov/09/2015	Opened	Job was performed poorly			

Add button	Click the button to add new complaint internal nonconformity.
Page navigation	<p>You can navigate comfortably through the table.</p> <ul style="list-style-type: none"> To advance to a desired page,

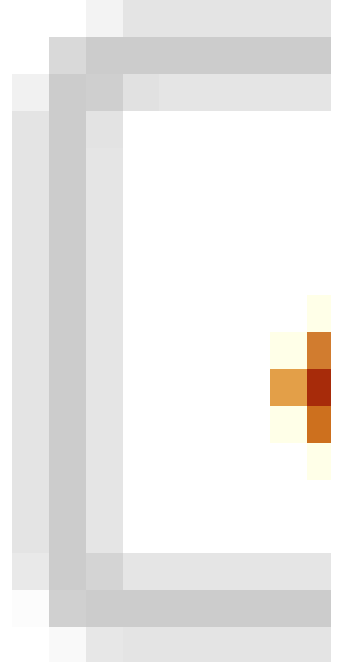
- Feedback Type: There are three types of feedback in XTRF Platform:
 - Client Approval: An approval from a satisfied client.
 - Client Complaint: A client's complaints about poorly performed job.
 - Internal Nonconformity: Complaints about any internal discrepancy reported by a user at your company.
- Added by Display Name: The name of a user who reported the complaint.
- Added on: The date when the complaint was reported by the Home Portal user.
- Status: Status of the issue. The available statuses are as follows:
 - Opened: The complaint is still ongoing and a user at your company needs to take an action.
 - Resolved: A user at your company responded to the incident, and the complaint is closed. Further actions are not needed.
 - Groundless: A user at your company decided that the complaint was not covered by the warranty and actions are not needed.

- To go to the first page, click th



icon.

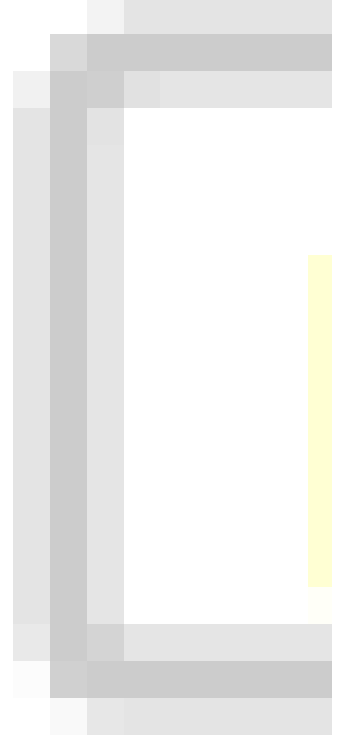
- To go to the previous page, cli



icon.

- Description: A short description of a complaint, approval or internal nonconformity.
- Preview & Print: You can preview and print a document.
- Edit: You can manage the complaint, approval or internal nonconformity.
- Delete: You can permanently remove an entity.

- To go to the next page, click the



icon.

- To go to the last page, click the



icon.

Export button

Click to format the data from the Feedback table to the file, therefore you can use it to export the data. To click the button, the Export Data pop-up

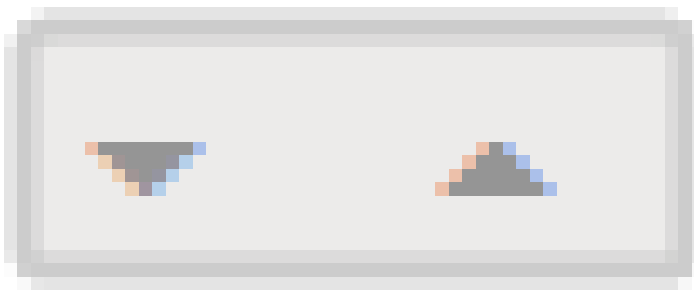


Refresh button

Click to update the entities in the table.

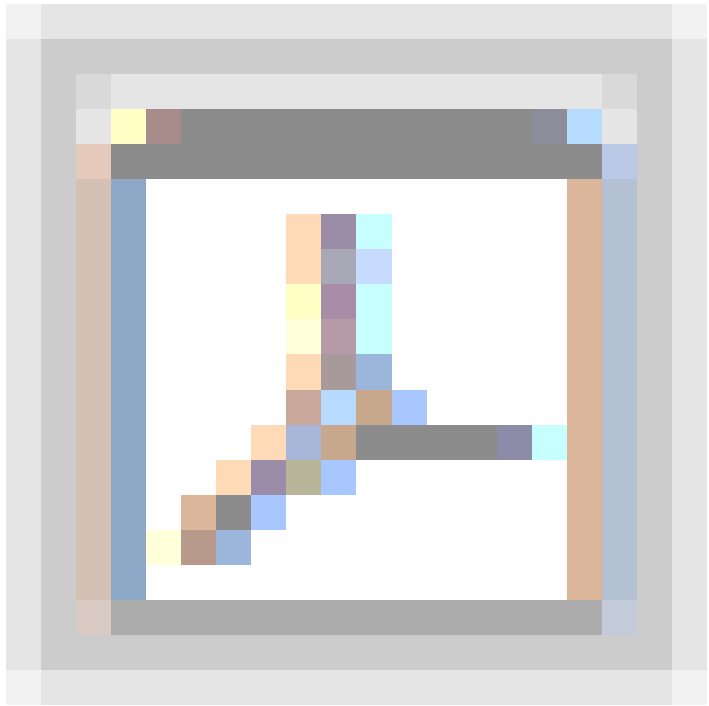
View:ViewName menu

Click the menu to decide what and how to view the Feedback table. You can use the menu to view to your needs.



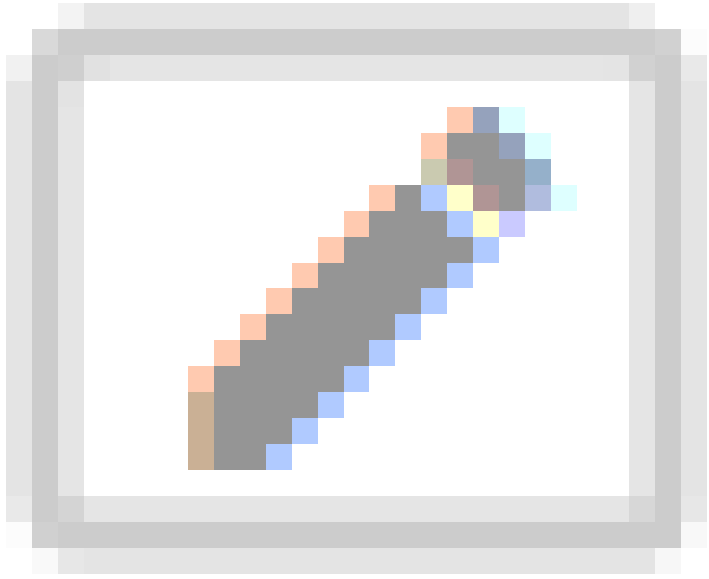
sorting

You can click one of the icons to set an ascending or descending sort.



icon

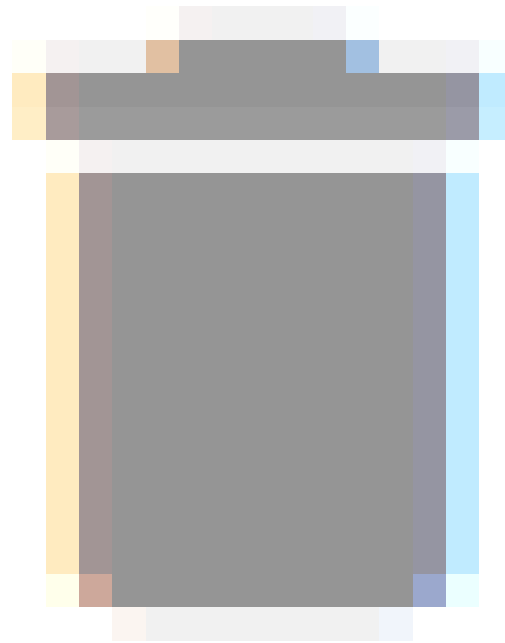
Click the icon in the proper row to internal nonconformity and print it



icon

Click the icon in the proper row to complaint, approval or internal nonconformity

Click the icon to remove the comp nonconformity permanently from t



icon



Unknown macro: 'show-if'